

# MID-YEAR B-BBEE VERIFICATION READINESS CHECKLIST

Brought to you by Azania BEE Experts

Stay ahead with this focused checklist designed to simplify your B-BBEE verification preparation and improve readiness.



## Documentation



- Latest financial statements
- Organisational structure
- Employee records
- Payroll information
- Skills Development documentation
- Supplier information
- Enterprise Development records
- Socio-Economic Development records



## Business Review



- Ownership changes reviewed
- Management changes recorded
- Procurement data available
- New suppliers evaluated
- Current scorecard reviewed
- Previous verification findings addressed



## Before Verification



- Internal document review completed
- Missing information identified
- Responsible staff assigned
- Verification dates planned
- Questions prepared for verification agency

## Need Assistance?

Contact Azania BEE Solutions for independent B-BBEE verification services.

**Email us:** [admin@azaniabee.co.za](mailto:admin@azaniabee.co.za) / **Call us:** 076 108 9521 or 012 004 1530